1. Login, Account Overview and Balance

- 2. <u>Check Contribution History</u>
- 3. Check and Change Investment Choice
- 4. Reset and Edit Password







中國人專情託有限公 CHINA LIFE TRUSTEES LIMITED

Hi! CHAN TAI MAN Log Out Last Login : 24/08/2018 16:40:04

中文繁體

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Online Service Guide - Member 1.2 Account Overview

中國人學情託有限公司 Hil CHAN CHINA LIFE TRUSTEES LIMITED Last Login					AI MAN Log Out 23/08/2018 13:47:57	中文繁體
Account Overvie	w Edit Login I	Password	Statement Downlo	ad Online In	struction Status	
Account Overview As of 22/08/2018				eck your account	balance and gain / loss since	
Scheme No.	Account Type	Member No.	Latest Constituent Fund Subscription Date	Latest Contribution Period	Total Balanc (HK\$)	ce Gain/(Loss) of Account Since Inception
00000012345 զիդ	Contribution Account	000978	08/08/2018	07/2018	100,000.00	100.00
ىر Click Scheme No	. to show more a	details				

Online Service Guide - Member 1.3 Account Balance

中國人尊愴託者 China Life Trustees	「 限 心司 Limited				Hi! Las	CHAN TAI MAN Log Ou at Login : 24/08/2018 16:40:	t 04		中文繁體
Account Overview	Edit Login F	Password	Statem	ent Download	0	nline Instruction Statu	s		
Scheme Member Accou 00000012345-000978	Int No.	Account As of 22/08/2018	Balar	ice ³ Diff	feren	t contribution port	ions a	re shown	
Account Type:				Cor	ntribut	ion (HK\$)			
Contribution Account		Employer				Employee			Former Employmen Mandatory
Account Balance		Mandato Contribut	ory tion	Voluntary Contribution		Mandatory Contribution	C	Voluntary ontribution	Contribution(HK\$)
Constituent Fund Ba	alance	50,000.00		0.00		50,000.00	0.00		0.00
Contribution History		4							•
Investment Choice									
Member Detail									
Transfer-in Applicati	on								
 Administration Servi Instruction Status 	ce								

Online Service Guide - Member 1.3 Account Balance

中国人専信託有限公司 China Life Trustees Limited			Hi! CHAN TAI MAN Log Out 中文對 Last Login : 24/08/2018 16:40:04			
Account Overview	Edit Logi	n Password	Statement Download	Online Instruction	Status	
Scheme Member Accou 00000012345-000978	unt No. ▼	Account As of 22/08/2018	Balance			
Account Type: Contribution Account		(\$)				
Contribution Account		Employee		Former Employment Mandatory Contribution(HK\$)	Former Employment Voluntary Contribution(HK\$)	Total Balance (HK\$)
Account Balance		Mandatory Contribution	Voluntary Contribution			
Constituent Fund Ba	alance	3.61	0.00	0.00	0.00	100,000.00
Contribution History		4				•
Investment Choice						
Member Detail						
Transfer-in Applicati	on					
 Administration Servi Instruction Status 	се					

Online Service Guide - Member 1.4 Constituent Fund Balance



Online Service Guide - Member 1.4 Constituent Fund Balance



中國人事情託有限公司 China Life Trustees Limited				Hi! CHAN TA Last Login : 23	Hi! CHAN TAI MAN Log Out Last Login : 23/08/2018 13:47:57		
Account Overvie	unt Overview Edit Login Password Statement Download Online Instruction Status						
Account Overview As of 22/08/2018							
Scheme No.	Account Type	Member No.	Latest Constituent Fund Subscription Date	Latest Contribution Period	Total Balance (HK\$)	Gain/(Loss) of Account Since Inception	
00000012345	Contribution Account	000978	08/08/2018	07/2018	100,000.00	100.00	
ck Scheme No							



Click

History"

estment Choice	As of 22/08/2018					period will be shown
ember Detail				Cont	ribution	
ansfer-in Application	Constituent Fund Unit	Contribution Period	Emp	ployer	Em	
ministration Service truction Status	Subscription Date	Contribution Period	Mandatory Contribution (HK\$)	Voluntary Contribution (HK\$)	Mandatory Contribution (HK\$)	
	08/08/2018	01/07/2018 31/07/2018	1,500.00	0.00	1,500.00	
	05/07/2018	01/06/2018 30/06/2018	1,500.00	0.00	1,500.00	
	08/06/2018	01/05/2018 31/05/2018	1,500.00	0.00	1,500.00	
	07/05/2018	01/04/2018 30/04/2018	1,500.00	0.00	1,500.00	
	09/04/2018	01/03/2018 31/03/2018	1,500.00	0.00	1,500.00	
	08/03/2018	01/02/2018 28/02/2018	1,500.00	0.00	1,500.00	

Note:

1. REGULAR = Contribution

IRREGULAR = Shortfall of guaranteed return / Special Bonus / Refund of Charge / Contribution TRANSFER = Transfer Value SURCHARGE = Surcharge

Contribution History
 Investment Choice
 Member Detail
 Transfer-in Application

 Administration Service Instruction Status

As	of 22/08/2018				
	Contri	bution			
np	loyer	Empl	loyee	Contribution	Total Contribution
	Voluntary Contribution (HK\$)	Mandatory Contribution (HK\$)	Voluntary Contribution (HK\$)	Type ⁽¹⁾	(HK\$)
	0.00	1,500.00	0.00	REGULAR	3,000.00
	0.00	1,500.00	0.00	REGULAR	3,000.00
	0.00	1,500.00	0.00	REGULAR	3,000.00
	0.00	1,500.00	0.00	REGULAR	3,000.00
	0.00	1,500.00	0.00	REGULAR	3,000.00
	0.00	1,500.00	0.00	REGULAR	3,000.00
					•

Note:

1. REGULAR = Contribution

IRREGULAR = Shortfall of guaranteed return / Special Bonus / Refund of Charge / Contribution TRANSFER = Transfer Value SURCHARGE = Surcharge

Online Service Guide - Member 3.1 Investment Choice

中國人考情 China Life Tri	中国人専信託有限公司 China Life Trustees Limited				Hi! CHAN TAI MAN Log Out Last Login : 23/08/2018 13:47:57		
Account Overvie	nt Overview Edit Login Password Statement Download Online Instruction Status						
Account ON As of 22/08/2018	verview						
Scheme No.	Account Type	Member No.	Latest Constituent Fund Subscription Date	Latest Contribution Period	Total Balance (HK\$)	Gain/(Loss) of Account Since Inception	
00000012345 (hr)	Contribution Account	000978	08/08/2018	07/2018	100,000.00	100.00	
ck Scheme No.							

Online Service Guide - Member 3.1 Investment Choice

Click



Online Service Guide - Member 3.1 Investment Choice

Existing Investment Allocation			
Default Investment Strategy ("DIS") (Click here for more details)	Fund Code	Future Contribution and Transfer-In Assets Effective Date: 23/08/2018	Existing Accumulated Unit Holding As of 22/08/2018
DIS - China Life Core Accumulation Fund	ICA	0 %	0 %
DIS - China Life Age 65 Plus Fund	IAP	0 %	0 %
	Sub-total	0.00 %	0.00 %
Constituent Fund	Fund Code	Future Contribution and Transfer-In Assets Effective Date: 23/08/2018	Existing Accumulated Unit Holding As of 22/08/2018
China Life MPF Conservative Fund	MCF	0 %	0 %
China Life Guaranteed Return Fund	GNT	0 %	0 %
China Life Balanced Fund	BAL	0 %	0 %
China Life Growth Fund	GRW	70.00 %	70.00 %
China Life Retire-Easy Guarantee Fund	RGU	30.00 %	30.00 %

3.2 Changing Future Contribution and Transfer-In Assets / Rebalancing Existing Accrued Benefits

If you wish to change the fund choice for "new money", i.e. future contribution and transfer-in assets:

→ please perform "<u>Changing Future</u> <u>Contribution and Transfer-In Assets</u>"

instruction

(your existing accrued benefits would not be affected)

- If you wish to change the fund distribution for "old money", i.e. existing accrued benefits :
 - → please perform "<u>Rebalancing Existing</u> <u>Accumulated Unit Holdings</u>" instruction (your future contribution and transfer-in assets would not be affected)
- If you wish to change the fund choice for both "old money" and "new money"
 → please perform <u>both instructions</u>

China Life Retire-Easy Capital Stable Fund	RCS	0 %	0 %
China Life Retire-Easy Balanced Fund	RBF	0 %	0 %
China Life Retire-Easy Global Equity Fund	RGF	0 %	0 %
China Life Hong Kong Equity Fund	HKE	0 %	0 %
China Life Core Accumulation Fund	CAF	0 %	0 %
China Life Age 65 Plus Fund	APF	0 %	0 %
	Sub-total	100.00 %	100.00 %
	Total	100.00 %	100.00 %

De-risking process will generally be arranged annually on your birthday if DIS is the investment choice for your accrued benefits. When one or more instructions, including but not limited to, subscription, redemption (i.e. withdrawals or transfers out of the Scheme) or switching instructions are being processed on the annual date of de-risking for a relevant Member, the annual de-risking will only take place after completion of these instructions where necessary. If annual de-risking is deferred due to the foregoing circumstances, annual de-risking will take place within 2 Business Days after the completion of those instructions. Please refer to the latest version of the Principal Brochure of China Life MPF Master Trust Scheme for more details.

Now we will first demonstrate how to change fund choice for future contribution and transfer-in assets

Click "Changing Future Contribution and Transfer-In Assets"



Online Service Guide - Member 3.3 Changing Future Contribution and Transfer-In Assets



Online Service Guide - Member 3.2 Changing Future Contribution and Transfer-In Assets / Rebalancing Existing Accrued Benefits



14. The maximum amount of Smart Easy Personal Contributions (including new contributions and rebalancing from other constituent funds) for investment in the China Life Guaranteed Return Fund or China Life Retire-Easy Guarantee Fund in each scheme year is HK\$500,000.

Declaration and Acknowledgement

I acknowledge and understand that the investment returns of the above constituent funds may go down as well as up and neither the trustee nor the employer will take any responsibility for such variable returns. I understand that I should seek professional advice from a qualified investment consultant before making any investment decision. I hereby declare that the investment decision has been reached as a result of my own independent judgment and opinion.

 ✓ this box to confirm that you have read and understood the Principal Brochure and the Notes set out above



I have read and understood the Principal Brochure and the Notes set out above.



Top

3.2 Changing Future Contribution and Transfer-In Assets / Rebalancing Existing Accrued Benefits



3.2 Changing Future Contribution and Transfer-In Assets / Rebalancing Existing Accrued Benefits



3.2 Changing Future Contribution and Transfer-In Assets / Rebalancing Existing Accrued Benefits

If you wish to change your investment choice to constituent fund, ✓ <u>Option 2</u>, and then input your new investment allocation

Please note that total percentage must add up to 100%

Option 2			
Constituent Fund		Existing Investment Allocation	New Investment Allocation
China Life MPF Conservative Fund		0 %	%
China Life Guaranteed Return Fund		0 %	50 %
China Life Balanced Fund		0 %	%
China Life Growth Fund		70.00 %	%
China Life Retire-Easy Guarantee Fund		30.00 %	50 %
China Life Retire-Easy Capital Stable Fund		0 %	%
China Life Retire-Easy Balanced Fund		0 %	%
China Life Retire-Easy Global Equity Fund		0 %	%
China Life Hong Kong Equity Fund		0 %	%
China Life Core Accumulation Fund		0 %	%
China Life Age 65 Plus Fund		0 %	%
	Sub-total	100.00%	100 %
	Total	100.00 %	100 %

3.2 Changing Future Contribution and Transfer-In Assets / Rebalancing Existing Accrued Benefits

China Life Retire-Easy Global Equity Fund		0 %	%
China Life Hong Kong Equity Fund		0 %	%
China Life Core Accumulation Fund		0 %	%
China Life Age 65 Plus Fund		0 %	%
	Sub-total	100.00%	100 %
	Total	100.00 %	100 %

Members should note that investment markets could fluctuate significantly. Fund prices may go down as well as up. Please carefully consider your own risk tolerance level and financial circumstances (as well as your own retirement plan) before making any investment choices. If in doubt, please contact your independent financial advisor for further details.

De-risking process will generally be arranged annually on your birthday if DIS is the investment choice for your accrued benefits. When one or more instructions, including but not limited to, subscription, redemption (i.e. withdrawals or transfers out of the Scheme) or switching instructions are being processed on the annual date of de-risking for a relevant Member, the annual de-risking will only take place after completion of these instructions where necessary. If annual de-risking is deferred due to the foregoing circumstances, annual de-risking will take place within 2 Business Days after the completion of those instructions. Please refer to the latest version of the Principal Brochure of China Life MPF Master Trust Scheme for more details.

You should be aware that the de-risking will not apply where you choose the China Life Core Accumulation Fund and China Life Age 65 Plus Fund as individual fund choices (rather than as part of the DIS).

Please confirm your instruction in the next "Confirmation" step to obtain an acknowledgement and complete the instruction.



3.2 Changing Future Contribution and Transfer-In Assets / Rebalancing Existing Accrued Benefits

Constituent Fund		Existing Investment Allocation	New Investment Allocation
China Life MPF Conservative Fund		0 %	0 %
China Life Guaranteed Return Fund		0 %	50 %
China Life Balanced Fund		0 %	0 %
China Life Growth Fund		70 %	0 %
China Life Retire-Easy Guarantee Fund		30 %	50 %
China Life Retire-Easy Capital Stable Fund		0 %	0 %
China Life Retire-Easy Balanced Fund		0 %	0 %
China Life Retire-Easy Global Equity Fund		0 %	0 %
China Life Hong Kong Equity Fund		0 %	0 %
	Sub-total	100.00 %	100 %

Edit

Cancel

Confirm

Check the instruction again and click "Confirm"

3.2 Changing Future Contribution and Transfer-In Assets / Rebalancing Existing Accrued Benefits

	Option 2		
Choose how would you	Email Notification	xisting Investment Allocation	New Investment Allocation
like to receive the notification, then click "Confirm"	Acknowledgement will be sent to email address chantm@xxxxx.com	100.00 %	0 %
	SMS Notification Acknowledgement No. will be sent to mobile phone no. 85299999999	u 7u	50 %
	<u>NO Notification</u>	0 %	0 %
	Confirm Cancel	0 %	0 %
		0 %	50 %
China Life Retire-Easy Capital Stable Fund China Life Retire-Easy Balanced Fund		0 %	0 %
		0 %	0 %
China	a Life Retire-Easy Global Equity Fund	0 %	0 %
China	a Life Hong Kong Equity Fund	0 %	0 %
	Sub-total	100.00 %	100 %

3.2 Changing Future Contribution and Transfer-In Assets / Rebalancing Existing Accrued Benefits

15 An action and a decrement	Investment Choice)			
will be shown	Terms of Use	Change Investment Choice	Co	onfirmation	Acknowledgement
	Instruction received				
	Reference No.: CI201808240	Reference No.: Cl2018082400001 Scheme Date of receiving instruction: 24/08/2018 Member		ber Name: CHAN TAI MAN	
	Date of receiving instruction:				
	Time of receiving instruction:	16:42:45	Membe	er No.: 00000012345-00	0978
	Details are as follows: Option 1 Default Investment Str	ategy ("DIS") (Click here for i details)	nore	Existing Investment Allocation	New Investment Allocation
		Sub-total		0.00%	0 %
	OR — Option 2———			Existing	
	Co	nstituent Fund		Investment Allocation	New Investment Allocation
	China Life MPF Conservativ	e Fund		0 %	0 %

China Life Retire-Easy Capital Stable Fund	RCS	0 %	0 %
China Life Retire-Easy Balanced Fund	RBF	0 %	0 %
China Life Retire-Easy Global Equity Fund	RGF	0 %	0 %
China Life Hong Kong Equity Fund	HKE	0 %	0 %
China Life Core Accumulation Fund	CAF	0 %	0 %
China Life Age 65 Plus Fund	APF	0 %	0 %
	Sub-total	100.00 %	100.00 %
	Total	100.00 %	100.00 %

De-risking process will generally be arranged annually on your birthday if DIS is the investment choice for your accrued benefits. When one or more instructions, including but not limited to, subscription, redemption (i.e. withdrawals or transfers out of the Scheme) or switching instructions are being processed on the annual date of de-risking for a relevant Member, the annual de-risking will only take place after completion of these instructions where necessary. If annual de-risking is deferred due to the foregoing circumstances, annual de-risking will take place within 2 Business Days after the completion of those instructions. Please refer to the latest version of the Principal Brochure of China Life MPF Master Trust Scheme for more details.

You should be aware that the de-risking will not apply where you choose the China Life Core Accumulation Fund and China Life Age 65 Plus Fund as individual fund choices (rather than as part of the DIS).

Changing Future Rebalancing Contribution and Existing Accumulated Transfer-In Assets Unit Holdings

Now we will demonstrate how to change fund choice for existing accrued benefits

Click "<u>Rebalancing Existing</u> <u>Accumulated Unit Holdings</u>"





Top



If you wish to change your investment choice to constituent fund, ✓ <u>Option 2</u>, and then input your new investment allocation

Please note that total percentage must add up to 100%

Option 2			
Constituent Fund		Existing Investment Allocation	New Investment Allocation
China Life MPF Conservative Fund		0 %	%
China Life Guaranteed Return Fund		0 %	50 %
China Life Balanced Fund		0 %	%
China Life Growth Fund		70.00 %	%
China Life Retire-Easy Guarantee Fund		30.00 %	50 %
China Life Retire-Easy Capital Stable Fund		0 %	%
China Life Retire-Easy Balanced Fund		0 %	%
China Life Retire-Easy Global Equity Fund		0 %	%
China Life Hong Kong Equity Fund		0 %	%
China Life Core Accumulation Fund		0 %	%
China Life Age 65 Plus Fund		0 %	%
	Sub-total	100.00%	100 %
	Total	100.00 %	100 %

China Life Retire-Easy Global Equity Fund		0 %	%
China Life Hong Kong Equity Fund		0 %	%
China Life Core Accumulation Fund		0 %	%
China Life Age 65 Plus Fund		0 %	%
	Sub-total	100.00%	100 %
	Total	100.00 %	100 %

Members should note that investment markets could fluctuate significantly. Fund prices may go down as well as up. Please carefully consider your own risk tolerance level and financial circumstances (as well as your own retirement plan) before making any investment choices. If in doubt, please contact your independent financial advisor for further details.

De-risking process will generally be arranged annually on your birthday if DIS is the investment choice for your accrued benefits. When one or more instructions, including but not limited to, subscription, redemption (i.e. withdrawals or transfers out of the Scheme) or switching instructions are being processed on the annual date of de-risking for a relevant Member, the annual de-risking will only take place after completion of these instructions where necessary. If annual de-risking is deferred due to the foregoing circumstances, annual de-risking will take place within 2 Business Days after the completion of those instructions. Please refer to the latest version of the Principal Brochure of China Life MPF Master Trust Scheme for more details.

You should be aware that the de-risking will not apply where you choose the China Life Core Accumulation Fund and China Life Age 65 Plus Fund as individual fund choices (rather than as part of the DIS).

Please confirm your instruction in the next "Confirmation" step to obtain an acknowledgement and complete the instruction.

Constituent Fund		Existing Investment Allocation	New Investment Allocation
China Life MPF Conservative Fund		0 %	0 %
China Life Guaranteed Return Fund		0 %	50 %
China Life Balanced Fund		0 %	0 %
China Life Growth Fund		70 %	0 %
China Life Retire-Easy Guarantee Fund		30 %	50 %
China Life Retire-Easy Capital Stable Fund		0 %	0 %
China Life Retire-Easy Balanced Fund		0 %	0 %
China Life Retire-Easy Global Equity Fund		0 %	0 %
China Life Hong Kong Equity Fund		0 %	0 %
	Sub-total	100.00 %	100 %

Check the instruction again and click "Confirm"

лтор

Online Service Guide - Member 4.1 Reset Login Password

中國人學情託有限公司 CHINA LIFE TRUSTEES LIMITED			中文繁體
2 Click "Forget Pas	Login Image: member for the member	1 Select "Member"	

Online Service Guide - Member 4.1 Reset Login Password

Online Service Guide - Member 4.1 Reset Login Password

Online Service Guide - Member 4.2 Edit Login Password

For security purpose, we highly recommend you to change a new password after reset, and change it periodically

