

COMPLIANCE CHECKLIST TO THE TENDER

投標內容確認清單

No.	Description	Confirmation and Reply by the Tenderer
1.	Please confirm your submitted Tender Sum (投標總額) has already included all the requirements as specified in Tender Document (招標文件), Specifications (規範) and Tender Drawings (裝潢招標圖紙) in the tender issue and tender addendums.	
2.	Please confirm your submitted tender shall be “lump sum tender (工程總價投標)” and Tender Sum (投標總額) is in full compliance with the tender requirements.	
3.	Please confirm you are able to complete all the works by the stated period (工期要求) and the proposed completion / handover schedule (完工 / 交場時間表) stipulated in the Tender Documents (招標文件).	
4.	Please confirm that you have acquainted yourself with the site situation and the quantities of works, tendered amount / rate in full compliance with the requirements in the tender documents (招標文件).	
5.	Please confirm that the ordering and delivery of proposed material and equipment, etc., will meet the contract period (工期要求).	
6.	Please confirm that your lump sum tender amount (工程總價投標總額)” has included the use of material and equipment, etc. in full compliance with tender requirements and specifications.	
7.	Please confirm that the cost for night work and works outside office hours if any in order to catch up with the project programme has been included in your tender sum (投標總額).	
8.	Please confirm that the cost for all items which has not been priced but marked “-”, “included (包括)”, “N/A (不適用)”, “excluded (不包括)” or left blank in cash column (留空) are deemed to be included in the tender sum (投標總額).	